



# VIP Confirmation Form

Please complete and fax this form back to +44 1737 233734; or email to [Michela.marcantonio@fespa.com](mailto:Michela.marcantonio@fespa.com)  
We look forward to welcoming you to Singapore

## DELEGATE DETAILS:

Name: \_\_\_\_\_  
Job Title: \_\_\_\_\_  
Company: \_\_\_\_\_  
Address: \_\_\_\_\_  
Direct Email: \_\_\_\_\_  
Direct Tel: \_\_\_\_\_  
Mobile: \_\_\_\_\_  
Do you have any dietary requirements (e.g. vegetarian, gluten free)? \_\_\_\_\_

**We require credit card details from all delegates, no payments will be taken, this will act as a guarantee for your place at the FESPA Asia Summit.**

Credit Card: \_\_\_\_\_ Maestro / Visa / MasterCard (FESPA is unable to accept American Express or Diners Club)  
Card Number: \_\_\_\_\_  
Start date: \_\_\_\_\_  
(if applicable) \_\_\_\_\_  
Expiry date: \_\_\_\_\_  
Security number: \_\_\_\_\_

**This form confirms your attendance at the FESPA Asia Summit; we are pleased to cover the following expenses: access to all summit sessions, programmed meals and social activities.**

## Terms and Conditions:

- 1) This place at the FESPA Asia Summit is non-transferable.
- 2) There are limited delegate spaces available for this offer. Applications will be processed on a first come first serve basis.
- 3) Confirmation includes: Programmed activities, and meals unless otherwise stated.
- 4) All extras must be covered by the delegate.
- 5) Travel insurance must be organised by the delegate, it is not covered by FESPA.
- 6) VISA applications and vaccinations (where applicable) must be organised by the delegate.
- 7) The delegate must attend all conference activities from 09.00-17.00 16<sup>th</sup> June and 10.00-13.30 17<sup>th</sup> June, 2011
- 8) CANCELLATION POLICY: Should a delegate need to cancel their participation at the FESPA Asia Summit due to unavoidable circumstances, approval must be given by FESPA. In all other cases, delegates will be charged up to S\$1,000 towards the costs FESPA has incurred in booking your place.
- 9) The FESPA Global Business Forum is designed for Printers.
- 10) Note: The FESPA Asia Summit will be presented in English only

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Date: \_\_\_\_\_